## **IPA Policy Manual**

## **Chapter 2 – Board of Directors Governance**

## 2.6 Election of Statewide Officers

- 1. Each Region may nominate individuals for each elective statewide office through its respective State Director.
- 2. All nominations shall be received at the first regularly scheduled Board of Directors meeting of each calendar year.
- 3. All nominees for statewide office shall be active building level administrators who are members of the Association.
- 4. Nominations for President-Elect shall be rotated between elementary/middle schools and high schools. Elementary/middle schools shall consist of grades Pre K-8 and high schools shall consist of grades 9-12. Individuals serving in buildings that encompass both elementary/middle and high school grades shall, for the purpose of nomination, be considered at the level where a majority of grades in their building(s) fit. If no candidate is nominated or no candidate accepts a nomination from the grade level designated to serve as President-Elect, individuals from the other grade level may be nominated; however, the rotation shall not be changed
- 5. Each nominee shall be contacted to determine if he or she accepts the nomination.
- 6. All individuals accepting nomination shall complete an informational sheet that includes the nominee's name, training, professional certification, teaching and administrative experience, professional organizational experiences and other qualifications. Such information shall be placed on the Association website and shall be enclosed or provided with the ballot.
- 7. The election of all statewide officers shall be conducted each year by electronic or mailed ballot.
- 8. An Election Committee, consisting of two members appointed by the President at the first regularly scheduled Board of Directors meeting of each calendar year, shall verify the election results.
- 9. The candidate for elective office who receives the most votes cast shall be declared the winner.
- 10. Election results shall be made available to the membership.

Adopted: October 14, 2007 Revised: October 20, 2013