

Summer/Fall 2018

ILLINOIS PRINCIPALS ASSOCIATION

**PROFESSIONAL
DEVELOPMENT
QUARTERLY**



REGISTRATION: Register online at www.ilprincipals.org or with the included registration form. All administrator academies are approved by the Illinois State Board of Education, unless otherwise noted. In-person academies run from 8:30am - 3:30pm, and live online academies run from 9am-noon, unless otherwise noted. Space is limited in all academies, both in person and online, so register early in order to guarantee your seat. Registrations for events close at noon the day before the event. All events subject to change.

SEPTEMBER



School Support Personnel Workshop

PRESENTED BY: Brian Schwartz

LOCATION: Naperville

ADMINISTRATOR ACADEMY#: Not Offered

DESCRIPTION: This workshop is specially designed to meet the legal needs of school secretaries and office support staff. Topics to be covered include: safeguarding and maintenance of student records; residency and student enrollment; managing student medical needs and medication; immunization and health exam requirements; handling money and student account management; and personal liability protection.



Before the Crisis: An Introduction to Student Safety Assessment and Management

PRESENTED BY: Scott Bloomquist and Allison Pierson

LOCATION: Collinsville

ADMINISTRATOR ACADEMY#: 1876

DESCRIPTION: Students make threats to hurt themselves or others using social media, cell phones or in conversations with peers. This academy offers threat assessment training considered to be "best practice" by the U.S. Dept. of Ed. and the U.S. Secret Service and will enable participants to assess the severity of a threat, analyze the safety of the students and staff, and develop a plan of action to protect them. Valuable resources, including documentation, scripted protocols as well as guidance for decision making for students with IEP's, 504, and/or BIP plans and SB100 compliance are included with the course.



How to Design, Valid, Reliable, Credible Classroom Level Assessments

PRESENTED BY: Dr. Kay Dugan

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1686

DESCRIPTION: Designing valid and reliable assessments will close opportunity gaps for ALL students. Attend this workshop to be fully equipped to implement the process and reap the rewards immediately.



The School Leaders Guide to Social Media

PRESENTED BY: Dr. PJ Caposey

LOCATION: Hoffman Estates

ADMINISTRATOR ACADEMY#: 1675

DESCRIPTION: Social media is the preeminent communication vehicle used in today's society. Still, schools are reluctant to embrace the new communication reality. This academy helps school leaders overcome the anxiety associated with social media, learn tips and techniques to improve their practice, and develop strategies to leverage social media to engage their staff, students, and community.



FREE: Early Childhood Inclusion: Supporting Children's Special Needs in High Quality Early Learning Environments (PreK - 3rd Grade)

PRESENTED BY: Ann Kremer and Antionette Taylor

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1691

DESCRIPTION: This workshop is perfect to review the components of inclusion in early childhood programs. It will also help you determine what next steps to take in your program to assure you are offering high quality inclusive opportunities for all young learners.

26 Legal Best Practices for Deans, AP's and SRO's in Responding to Student Behavior and Communicating with Parents

PRESENTED BY: Dr. Steve Webb

LOCATION: Effingham

ADMINISTRATOR ACADEMY#: 1415

DESCRIPTION: Research indicates that there are almost a half million incidents of violence in our schools annually with more than 1 out of 5 of students in grades 9-12 reporting that they have been bullied. School safety and security is much more than just placing police officers in our schools – it is about connecting with students and parents. The presenter, Dr. Steve Webb is an award winning veteran school administrator, but is also a police officer where he is an A.L.I.C.E. Active Shooter Instructor and R.A.I.D.E.R. Solo Engagement Tactics Instructor. He will discuss current laws and trends in school safety, stakeholder relationship building, and common-sense threat mitigation tactics from a target perspective.

27 Leading with Justice For All: Are You Prepared? LGBTQ Sensitivity, Bias, and Response

PRESENTED BY: Dr. Todd Pettit and Dr. Jody Wood

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1918

DESCRIPTION: Mission statements often state that we value all learners, meeting their individual academic and social-emotional needs to make them life-long learners. We view students through our personal lens that often can unintentionally be filtered by bias. This is often the case when we encounter students who we have difficulty relating to because their story and identity is not what we are familiar with or can relate to. This Academy will offer the opportunity for you to reflect upon leading with justice for all, giving reflection opportunities, guidance and tools when addressing students who identify as LGBTQ (Lesbian, Gay, Bisexual, Transgender, Questioning).

28 Postsecondary and Career Expectations (PaCE) Framework: Are Your Students On PaCE to Thrive?

PRESENTED BY: Amy Clemens and Gina Caronna

LOCATION: Hoffman Estates

ADMINISTRATOR ACADEMY#: 1890

DESCRIPTION: The newly adopted Postsecondary and Career Expectations (PaCE) Framework was created by Illinois educators as a sequence of college, career and financial literacy benchmarks for students to complete from middle school through graduation. Participants will use the PaCE Framework to build their school's college and career readiness plan, showing that many of the activities are aligned to standards and/or engaging the community.

28 Effective Supervision and Evaluation Strategies to Use with Counselors and Support Personnel

PRESENTED BY: Dr. Vince Walsh-Rock

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1808

DESCRIPTION: Administrators often have questions regarding how to effectively work with student support personnel (school counselor, social workers, and psychologists). This workshop will provide specific strategies to be used immediately in the effective supervision and evaluation of student support personnel. Participants will also learn about current resources pertinent to student support personnel to inform their work with schools, students, teachers, and families.

OCTOBER



The Evolution of Education: Shifting from Traditional Classrooms to Personalized Learning

PRESENTED BY: Dr. PJ Caposey

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1805

DESCRIPTION: Schools will become dangerously irrelevant if we do not begin to transform at a rate consistent with the rest of society. With the ever-changing demands on schools and students, leaders must be willing and able to challenge the status quo and move from traditional classrooms to progressive and personalized learning. This academy provides practical tips and techniques, but also focuses on the conceptual frameworks and habits of mind that must exist in order to be a leader of personalized learning.



Gathering Evidence During Observations and Conferencing Using the Danielson Model

PRESENTED BY: Dr. Melanie Brink

LOCATION: Springfield

ADMINISTRATOR ACADEMY#: 1801

DESCRIPTION: This course will allow participants to learn effective skills and strategies for using Charlotte Danielson's Frameworks in a summative setting. This academy, in combination with administrator academy 3000/3001/3002, satisfies the teacher evaluator retraining requirement.



Principal/Teacher Evaluator Retraining: Student Growth

PRESENTED BY: Dr. Melanie Brink

LOCATION: Springfield

ADMINISTRATOR ACADEMY#: 3000/3001/3002

DESCRIPTION: When valid and reliable assessment results are used to drive both individual and whole school professional development, schoolwide progress will naturally occur. On-going and supportive feedback ensures teachers and administrators can work together to support a culture of learning and nurture relationships that allow for the development of teachers and students. This academy, in combination with administrator academy 1801, satisfies the teacher evaluator retraining requirement.



Culture Counts: What Effective Leaders do to Build Leadership Capacity and Increase Student Success

PRESENTED BY: Dr. Herschel Hannah

LOCATION: Online

ADMINISTRATOR ACADEMY#: 932

DESCRIPTION: Effective administrators are intentional about their leadership in shaping a school's culture to foster student success. In this academy capacity building strategies are identified which will enhance a school's culture and increase student success.



Reducing Conflict and Working with Difficult Employees and Parents in Schools

PRESENTED BY: Dr. Bruce Miles

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1266

DESCRIPTION: This session will demonstrate strategies and resources that are currently used to reduce organizational conflict and make working with difficult and resistant people easier. Examples of research results, assessment tools and management strategies will be provided to participants.



School Support Personnel Workshop

PRESENTED BY: Brian Schwartz

LOCATION: Springfield

ADMINISTRATOR ACADEMY#: Not Offered

DESCRIPTION: This workshop is specially designed to meet the legal needs of school secretaries and office support staff. Topics to be covered include: safeguarding and maintenance of student records; residency and student enrollment; managing student medical needs and medication; immunization and health exam requirements; handing money and student account management; and personal liability protection.



Book Study: The Principled Principal (Session 1 of 3)

PRESENTED BY: Dr. Anthony McConnell and Dr. Jeff Zoul

LOCATION: Online

TIME: 8am - 9am

ADMINISTRATOR ACADEMY#: 1554

DESCRIPTION: Co-authors Anthony McConnell and Jeff Zoul will lead participants through a three-part study of their book, "The Principled Principal." Participants will learn about 10 key principles that guide the work of successful school principals. We will examine each of these core principles, describing what it is, why it matters, and how to avoid the "culture crushers" that can impede progress. **Session 2 is 11-2-2018 and Session 3 is 12-7-2018.**



FREE: Essential Leadership Strategies for Adopting the Pyramid Model with Fidelity (EC)

PRESENTED BY: Sharon Doubet and Amanda Quesenberry

LOCATION: Online

TIME: noon-3pm

ADMINISTRATOR ACADEMY#: 1884

DESCRIPTION: In this Academy we will discuss strategies to enhance young children's emerging social and emotional development through the exploration of the multi-tiered Pyramid Models - a systems approach to supporting early childhood PBIS.



How Data Demands Dual Credit for Everyone

PRESENTED BY: Amy Jo Clemens and Danielle Hauser

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1895

DESCRIPTION: Dual credit and other early college options are increasing the college and career readiness of students across the state. Learn more about the impact of early college coursework on postsecondary success including higher enrollment rates, higher GPAs and greater rate of retention to a second semester. The new dual credit bill will be discussed including the impact this will have on a school's ability to find and keep qualified dual credit instructors.



Building Leadership Capacity Through Teacher Leaders

PRESENTED BY: Dr. Donald Kachur

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1159

DESCRIPTION: Learn how schools have expanded teachers' roles and responsibilities and instituted rewards and recognition programs to give teacher leaders new and increased importance in improving classroom instruction and student achievement.



PSAT/SAT Dive into Data: Using Your Students' Scores to Drive School Improvement

PRESENTED BY: Dr. Martha Weld

LOCATION: O'Fallon

ADMINISTRATOR ACADEMY#: 1903

DESCRIPTION: Have you ever wanted to know simple, systematic steps to improve students' PSAT/SAT scores? This academy will tell you the series of steps to dissect your PSAT/SAT data, identify the strengths and weaknesses of your students and schools' performance, create partnerships with your teachers on what they can do to drive student improvement, and how to educate your parents on what a PSAT/SAT score report contains.

OCTOBER (cont.)

16

FREE: Five Key Practices for Every Teacher that Works with English Learners

PRESENTED BY: Suzanne Wagner

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1804

DESCRIPTION: Learn ways to improve programs and instruction for English Language learners. Research-based key practices at the district, school and classroom levels will be shared. Using templates, checklists, and useful tips, participants will receive information and effective strategies to improve ESL, literacy, and content instruction.

21

Before the Crisis: An Introduction to Student Safety Assessment and Management (IPA Fall Leaders Pre-Conference Academy)

PRESENTED BY: Scott Bloomquist and Allison Pierson

LOCATION: Springfield

TIME: 9am-4pm

ADMINISTRATOR ACADEMY#: 1876

DESCRIPTION: Students make threats to hurt themselves or others using social media, cell phones or in conversations with peers. This academy offers threat assessment training considered to be “best practice” by the U.S. Dept. of Ed. and the U.S. Secret Service and will enable participants to assess the severity of a threat, analyze the safety of the students and staff, and develop a plan of action to protect them. Valuable resources, including documentation, scripted protocols as well as guidance for decision making for students with IEP’s, 504, and/or BIP plans and SB100 compliance are included with the course.

21

22

23

Education Leaders Fall Conference

LOCATION: Springfield

DESCRIPTION: This Fall Conference will feature: keynote addresses from Kim Bearden, author and co-founder of the Ron Clark Academy and author and education leader Dr. Joe Sanfello on Hacking Leadership; informative and engaging small group sessions; networking opportunities; a visit to the Presidential Museum for our opening reception; a Night of Stars Celebration reception Monday evening; and the return of the popular IGNITE session to close our conference. **Learn more at <https://ipafc18.zerista.com>**

25

PSAT/SAT Dive into Data: Using Your Students’ Scores to Drive School Improvement

PRESENTED BY: Dr. Martha Weld

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1903

DESCRIPTION: Have you ever wanted to know simple, systematic steps to improve students’ PSAT/SAT scores? This academy will tell you the series of steps to dissect your PSAT/SAT data, identify the strengths and weaknesses of your students and schools’ performance, create partnerships with your teachers on what they can do to drive student improvement, and how to educate your parents on what a PSAT/SAT score report contains.

30

Standards-Based Assessment & Reporting

PRESENTED BY: Olimpia Bahena

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1489

DESCRIPTION: Participants will learn how to implement standards-based grading and learning and leave with ready-made resources for in-house professional development. Topics covered will include how to deconstruct standards and develop common language; communication to stakeholders; assessment design; and monitoring student progress.

NOVEMBER

Family Engagement & Student Attendance: Meaningful, Ongoing Involvement in School

PRESENTED BY: Tiffany Brown

LOCATION: Online

ADMINISTRATOR ACADEMY#: COMING SOON!

DESCRIPTION: Learn to assess parent engagement and analyze student attendance. Specifically, this academy will help administrators identify school-wide initiatives to boost student attendance, decrease truancy and increase parent involvement. Strategies will be given that help administrators work more closely with stakeholders to create partnerships and increase engagement between parents/guardians, community members, teacher, students and administrators.

Developing a Professional Learning Organization (PLO) for Increasing School Success under ESSA

PRESENTED BY: Dr. Patrick Rice

LOCATION: Naperville

ADMINISTRATOR ACADEMY#: COMING SOON!

DESCRIPTION: Much attention has been given to the need for Professional Learning Communities while little attention has been given concerning how the board, superintendent, principals, and teachers work collaboratively in a PLC model. This presentation focuses on how the school district can ensure the academic success of all students by utilizing an organizational systemic approach to learning.

Legal Best Practices for Deans, AP's and SRO's in Responding to Student Behavior and Communicating with Parents

PRESENTED BY: Dr. Steve Webb

LOCATION: Springfield

ADMINISTRATOR ACADEMY#: 1415

DESCRIPTION: Research indicates that there are almost a half million incidents of violence in our schools annually with more than 1 out of 5 of students in grades 9-12 reporting that they have been bullied. School safety and security is much more than just placing police officers in our schools - it is about connecting with students and parents. The presenter, Dr. Steve Webb is an award winning veteran school administrator, but is also a police officer where he is an A.L.I.C.E. Active Shooter Instructor and R.A.I.D.E.R. Solo Engagement Tactics Instructor. He will discuss current laws and trends in school safety, stakeholder relationship building, and common-sense threat mitigation tactics from a target perspective.

Leading Professional Learning Communities (PLCs)

PRESENTED BY: Jack Baldermann

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1390

DESCRIPTION: The session will focus on how to create a student-centered culture, collaboratively build and get passionate agreement on mission, vision and S.M.A.R.T. goals, and help teachers to achieve high functioning data teams that improve student learning and achievement. This session will give leaders specific ideas and practical tools to improve culture, teacher and team performance and student learning.

What Connected Leaders Do Differently

PRESENTED BY: Dr. Mike Lubelfeld and Dr. Jeff Zoul

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1812

DESCRIPTION: Discover the power of creating and growing your personal and professional learning network (PLN) with educational leaders around the world! In this academy, you will learn the eight key behaviors describing what connected educational leaders do differently, how to connect, and why it matters. You will learn about new tools, resources, and ideas that will help you grow as a leader and help you share your school's story. Learn how to customize professional development for you and your staff so you learn what you want, when you want, and how you want.

NOVEMBER (cont.)



Implement ALL Standards with Standards-Based Grading and Learning

PRESENTED BY: Christine Paxson

LOCATION: Naperville

ADMINISTRATOR ACADEMY#: 1489

DESCRIPTION: Participants will learn how to implement standards-based grading and learning and leave with ready-made resources for in-house professional development. Topics covered will include how to deconstruct standards and develop common language; communication to stakeholders; assessment design; and monitoring student progress.



FREE: EC Environment Rating Scale (ECERS-3)

PRESENTED BY: Megan Horwath and Kathy Villano

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1883

DESCRIPTION: Early childhood programs make a difference for all children including those most at risk! If you have a program funded by ISBE or DHS, this webinar will introduce you to the EC Environment Rating Scale (ECERS 3). ECERS 3 is designed to provide a valid measure of global quality in early learning environments. For ISBE Preschool for All or PFA Expansion program, this is the instrument used for program monitoring so make sure you are familiar with this tool to support your implementation of high quality early learning classrooms.



ESSA: School Accountability Under Illinois' Plan

PRESENTED BY: Dr. Susan Homes and Ralph Grimm

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1917

DESCRIPTION: Illinois has a new accountability system. This academy will help administrators understand the academic and school quality indicators that comprise the new system. Participants will learn to differentiate school accountability under the No Child Left Behind Act of 2002 and the Every Student Succeeds Act of 2015; examine the seven standards and components that comprise the research-based Quality Framework for successful districts and schools; and compare and contrast summative designations and Illinois Empower system of support services.



School Support Personnel Workshop

PRESENTED BY: Brian Schwartz

LOCATION: Effingham

ADMINISTRATOR ACADEMY#: Not Offered

DESCRIPTION: This workshop is specially designed to meet the legal needs of school secretaries and office support staff. Topics to be covered include: safeguarding and maintenance of student records; residency and student enrollment; managing student medical needs and medication; immunization and health exam requirements; handling money and student account management; and personal liability protection.



Classroom Management Strategies that Support Restorative Practices

PRESENTED BY: Judy Brunner

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1551

DESCRIPTION: It's a great time in history to be an educator, but that doesn't mean there aren't challenges along the way. If consequences alone were the answer, the issues surrounding managing student behavior would have been solved years ago. This interactive learning opportunity will focus on practical and strategic ways to support students and staff in a classroom that is focused on academic achievement, student voice, and restorative practices.



Evaluating the Effectiveness of Technology Integration in your Classrooms

PRESENTED BY: Aida Awad

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1813

DESCRIPTION: Are your teachers using technology to redefine student learning or simply substituting paper and pencil with expensive devices? This workshop will help you understand the four levels of technology integration and the part that technological skills play in a 21st Century teacher's instructional toolkit. It will also provide you with tools for evaluating your teacher's current practices, help you understand how technology fits into a teacher's continuous improvement process, and help guide your school on an effective path toward differentiated professional development.



FREE: Three Levels of Support for ELL: Classroom, School, District

PRESENTED BY: Suzanne Wagner

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1814

DESCRIPTION: When English learners receive instruction from ESL, bilingual, and general education teachers in different classrooms, it is essential for these teachers to collaborate and coordinate instruction. Using templates, checklists, and chat discussions, participants will learn useful information and strategies about research-based effective instructional strategies for English learners.



The Emotionally Intelligent Principal: The Key to Successful School Leadership

PRESENTED BY: Dr. Cheryl Watkins

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1838

DESCRIPTION: As a school leader, your emotional intelligence impacts the ebb and flow, the success and failure of your teachers, your students and your school. This session will use several resources, including the 15 Commitments of Conscious Leadership and the 4 Agreements to help you to create a plan to address, improve and maintain your emotional intelligence, as you support teaching and learning within your school. You will also have an opportunity to learn from other participants. It's a fun session that give participants a chance to walk away with resources to support growth in the area of emotional intelligence.



Practical Guidance on Section 504: Developing a Defensible Plan

PRESENTED BY: Dr. Christina Sepiol

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1555

DESCRIPTION: This Academy will review the identification, eligibility, and legal factors in maintaining compliance with Section 504 in the school environment. Critical issues and practices will be outlined as it pertains to avoiding discrimination and developing Section 504 Plans that are comprehensive and appropriate. Special emphasis will be on the interplay and differences between the IDEA and Section 504.



Understanding and Supporting Instructional Coaching: A Toolkit for Administrators

PRESENTED BY: Dr. Ben Collins

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1859

DESCRIPTION: Instructional coaches are all over education and many schools have recently acquired them or grown their program. How do you as a leader help them and the program increase the instructional capacity of your faculty? This session will hone in on those practices that build up your tool box and understanding of the supportive actions administrators can take and how to avoid fragmentation with your evaluation and coaching processes. Coaching can be a major leadership lever for you to drive performance so our hope is to learn actual steps you can take to increase the skill of your coaches, teachers, and you!

NOVEMBER (cont.)



Alternatives to Suspension: Restorative Practices

PRESENTED BY: Judy Brunner

LOCATION: Springfield

ADMINISTRATOR ACADEMY#: 1762

DESCRIPTION: This interactive learning opportunity is designed to support rural, urban, and suburban educators as they move in the positive direction of restorative practices. Our job now demands creativity, perseverance, and vision related to keeping students in school. A proactive and preventative mindset is a must, and this academy will focus on ways to connect positively with students in a restorative manner by providing practical and strategic alternatives to out of school suspensions. Additionally, information for designing an enhanced, improved, and academically rigorous in school suspension program will be provided.



Equity & Racial Literacy for School Leaders & Staff to Maximize Student Learning

PRESENTED BY: Corrie Wallace

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1874

DESCRIPTION: Learn to lead your school community through a process that assesses the adaptability of your organization. Model what it means to be a life-long learner as you move from colorblindness to color consciousness in preparing students for a global 21st century world that is far from race neutral. Begin building an equitable learning environment by examining how your personal experiences and attitudes impact your professional practices. Use your sphere of influence to create a space for loving accountability that addresses the individual intersecting social identities of students, cultivates their cultural capital, empowers them intellectually and emotionally, while sustaining professional learning for adults around educational equity and racial literacy.

DECEMBER



Gathering Evidence During Observations and Conferencing Using the Danielson Model

PRESENTED BY: Dr. Lynda Williams

LOCATION: Crestwood

ADMINISTRATOR ACADEMY#: 1801

DESCRIPTION: This course will allow participants to learn effective skills and strategies for using Charlotte Danielson's Frameworks in a summative setting. This academy, in combination with administrator academy 3000/3001/3002, satisfies the teacher evaluator retraining requirement.



Principal/Teacher Evaluator Retraining: Student Growth

PRESENTED BY: Dr. Kay Dugan

LOCATION: Crestwood

ADMINISTRATOR ACADEMY#: 3000/3001/3002

DESCRIPTION: When valid and reliable assessment results are used to drive both individual and whole school professional development, schoolwide progress will naturally occur. On-going and supportive feedback ensures teachers and administrators can work together to support a culture of learning and nurture relationships that allow for the development of teachers and students. This academy, in combination with administrator academy 1801, satisfies the teacher evaluator retraining requirement.



Classroom Management Strategies that Support Restorative Practices

PRESENTED BY: Judy Brunner

LOCATION: Online

ADMINISTRATOR ACADEMY#: 1551

DESCRIPTION: It's a great time in history to be an educator, but that doesn't mean there aren't challenges along the way. If consequences alone were the answer, the issues surrounding managing student behavior would have been solved years ago. This interactive learning opportunity will focus on practical and strategic ways to support students and staff in a classroom that is focused on academic achievement, student voice, and restorative practices.

2018-2019

IPA PROFESSIONAL DEVELOPMENT PROGRAMS

ACADEMY REGISTRATION

ONSITE Workshop Times

8:00am – 8:30am Check In
 8:30am – 12:00pm Session
 12:00pm – 12:45pm Lunch
 12:45pm – 3:30pm Session
 3:30pm – Adjourn

ONLINE Workshop Times

1 Day AM
 9:00am – 12:00pm

View Professional Development and Registration Details at www.ilprincipals.org



RETURN TO
Illinois Principals Association
 2940 Baker Drive
 Springfield, IL 62703

Workshop Tel: 217-391-0848
 Workshop Fax: 217-391-0849
 Email: workshops@ilprincipals.org

\$195 IPA Members

Non-Administrative Staff and Teachers Only: You may attend at the IPA Member rate if building administrator is a member. Building administrator name must be written on the provided line on the form to receive the member rate.

\$95 Retired IPA Members

\$290 Non-Members*



Group discounts available for 3 or more attendees. Contact Beth at 217-391-0848.

AA Credit Policy

In order to receive Administrator Academy credit, the Illinois State Board of Education requires attendance during the entire workshop. Individuals arriving late or leaving early, for any reason, are not eligible for Academy credit.

WE DO NOT ACCEPT REGISTRATIONS AFTER 12PM THE DAY BEFORE THE EVENT. THANK YOU FOR YOUR UNDERSTANDING.

Workshop Title _____

Date of Workshop _____ Location _____

Price _____

Code (office use only) _____

Name (required) _____ Job Title _____

E-mail (required for confirmation) _____

District Name and # _____ County _____

School _____

Address _____

City _____ Zip Code _____

Phone _____ Fax _____ Cell _____

Illinois Educator Identification Number (required for Administrator Academy credit) _____

Gender (optional) Male Female

Check here if you require special accessibility

Note for Teachers and Non-Administrative Staff: Building administrator's name must be written here to receive member rate _____

PAYMENT INFORMATION REQUIRED TO PROCESS REGISTRATION FORM:

Check # _____ (Please include a copy of completed form with your check made payable to Illinois Principals Association)

Purchase Order # _____ Billing Address: _____

Visa MasterCard Discover American Express

Credit Card # _____ Exp. _____ Signature _____

Return to: Illinois Principals Association, 2940 Baker Drive, Springfield, IL 62703, Fax (217) 391-0849. Registrations WILL NOT be accepted over the phone.

Cancellations. All registration changes must be received in writing by the IPA. An individual who is registered for an IPA event and who is unable to attend may: (1) send another individual in his or her place incurring no service charge; (2) receive credit in the amount of the event which is good for all IPA events and merchandise; or (3) receive a refund. Credits and refunds will be issued as follows: if written notice is received more than five business days prior to the event, the refund or credit amount will be subject to a \$25.00 service charge. If notice is received within five business days, a \$50.00 service charge will be assessed. Individuals who do not cancel their reservation and are not in attendance are responsible for full payment. The IPA reserves to the right to cancel or reschedule workshops at any time. In the event of cancellation or rescheduling, members may either request a full refund or have the registration fee applied to another IPA conference, workshop or event. All credits for events and merchandise expire each June 30.



Illinois Principals Association
2940 Baker Drive
Springfield, IL 62703

Presorted
Standard
US Postage
PAID
Springfield, IL
Permit No 1054

ILLINOIS PRINCIPALS ASSOCIATION

**PROFESSIONAL
DEVELOPMENT
QUARTERLY**

Summer/Fall 2018